



**PONDICHERRY UNIVERSITY**  
**DIRECTORATE OF DISTANCE EDUCATION**

Photo to be  
affixed and  
attested by the  
Candidate

**EXAMINATION APPLICATION FORM**  
**(ALL ENTRIES SHOULD BE IN CAPITAL LETTERS)**  
**Refer Instructions and Timetable before filling up the form**

01. Examination Session  Year

02. Course Code & Name of the Course

03. Enrolment Number  (As per Identity Card issued by this University)

04. Name of the Candidate (As per School / College Records)

05. Email Id (In Capital Letters) \_\_\_\_\_ 06. Mobile No.

07. Enter the Subject code for which the candidate is appearing (Refer Time Table for Paper code) (Candidates should fill the Practical / Project / Viva-voce Paper Code if applicable)

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

No. of Theory papers Register	<input type="text"/>	Fees per paper	<input type="text"/>	Total fees (No. of Theory Papers x Fees per paper)	<input type="text"/>
Project Report / Viva Voce --- fees (Final Semester Students only – Rs. 500/-)					<input type="text"/>
08. Statement of Marks --- fees (Each Student should pay <u>compulsorily</u> Rs.50/-)					<b>50</b>
**Provisional Certificate --- fees (Final Year / Final Semester Students only – Rs. 500/-)					<input type="text"/>
**Consolidated Mark Sheet-- fees ( Final Year/Final Semester Students only – Rs.500/-)					<input type="text"/>
**Degree Certificate -- fees ( Final Year/Final Semester Students only – Rs.1000/-)					<input type="text"/>
Last Date for receipt of application (on or before 3rd October 2022 )					<input type="text"/>
				(Students should pay the Exam fees only)Total Amount	<input type="text"/>

\*\*Note: 1 These are all compulsory one time payment. If you have already paid the fee, mention 'Yes' in the box. Otherwise pay for the above mentioned certificates.

Note: 2 The Examination fees once paid will not be carry forward.

09. Details of Examination fees.

Demand Draft / Challan No	Demand Draft / Challan Date	Name of the Bank	Place	Amount (Rs.)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

10. Whether tuition fee paid in full  Yes  No 11. Aadhar No. :

**DECLARATION**

I declare that the particulars furnished by me are true to the best of my knowledge. I have read the instructions and I understand that my candidature shall be cancelled if any of the information given by me is false.

Station : \_\_\_\_\_ Date : \_\_\_\_\_ Signature of the Candidate \_\_\_\_\_

**Exam Application Form to be forwarded to :**  
The Assistant Registrar,, DDE – Exam Wing, Pondicherry University, Kalapet, Pondicherry – 605 014. Before 3rd October 2022  
**Note: Filled-in Exam applications received after the last date, shall not be accepted.**

(Note : Use photocopy / Down loaded Exam Application form whenever required)



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**INSTRUCTIONS TO CANDIDATES**

*(To be retained by the Candidates)*

1. Application for admission to the examination together with the Demand Draft, must be reached to **THE ASSISTANT REGISTRAR, DDE - EXAMS, PONDICHERRY UNIVERSITY, PONDICHERRY - 605 014, not later than 3rd October 2022.**
2. Demand Draft for the Examination fees, Mark-Statement fee, Provisional Certificate fee etc., should be obtained in favour of "**The Finance Officer, Pondicherry University**", payable at **Puducherry**. The Examination fees once paid, under any circumstances, will neither be refunded nor carried over for the subsequent examination. (**Demand Draft should be drawn on or after the Notification.**)
3. Candidates should **write their name and enrolment number** on the backside of the demand draft in block letters. **Examination fees should be paid separately and should not be paid along with tuition fees.**
4. **Details of Examination Fees.**

Particulars	U.G.
a. Each Written Paper	75.00
c. Statement of Marks	50.00
d. Provisional Certificate <b>(Final Year Students)</b>	500.00
e. Consolidated Statement of Marks <b>(Final Year / Final Semester students only)</b>	500.00
f. Degree Certificate <b>(Final Year / Final Semester students only)</b>	1000.00

5. Candidates should not send more than one examination application form.
6. Candidates are advised to possess copies of filled-in application form and demand draft for verification and proof of mailing.
7. For any clarification regarding Examinations, Statement of Marks, Re-totalling, Re-valuation, Provisional Certificate, Correction of Name, candidates are advised to write only to ***The Assistant Registrar, DDE-EXAMS by Designation. Candidates are requested to write their Enrolment Number, Full Name and Address with phone number in all correspondence.***
8. The University shall have the right to cancel or modify any of the above instructions and such decision shall be binding on all the candidates appearing for the University Examination.