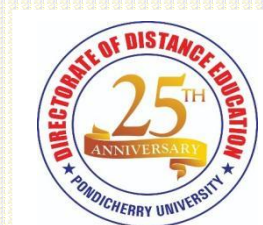




PONDICHERRY UNIVERSITY

(A Central University-Accredited with "A" Grade by NAAC)
Directorate of Distance Education



INFORMATION BROCHURE

Applicants must go through the instructions very carefully before taking online admission

Pondicherry University, located in Puducherry, the capital city of the Union Territory of Pondicherry, is one of the fastest growing Central Universities of India. The University spread over 800 acre lush green campus on the sea shore of Bay of Bengal and is an ideal place for Academic and Research pursuits.

Conscious of its roles and responsibilities as a Central University, besides offering innovative on-campus programmes, the University, in order to reach out to the students who could not realize their dreams in the on-campus stream, forayed into the field of Distance Education in the academic year 1995-96. Ever since, Pondicherry University has established a mark of its own in the national map of Distance Education.

The fact that more than 2,60,000 students have enrolled in various Distance mode programmes over the years bears testimony to the quality of the programmes of the Pondicherry University. The student mix includes those who are employed and prefer to enhance their academic credentials, those who missed out the on-campus learning for various reasons, those who don't have access to higher education, and various categories of disadvantaged groups and segments of the Society.

COURSES OFFERED BY DDE

U.G Courses (3 years-Non Semester)

Name of the Course	Code	Eligibility
B. Com - Bachelor of Commerce (General)	55	The Student must have passed in any of the stream of: 10 +2 or 11+1 or 11 + 2 years or 3 years diploma
BBA- Bachelor of Business Administration	56	
BA- History	63	
BA - Economics	64	
BA - Sociology	65	
BA - English	66	
BA - Political Science	67	
BA - Journalism & Mass Communication	68	

P.G Courses (2 years-Non Semester)

Name of the Course	Code	Eligibility
M.Com - Finance	59	Student must possess BCom / BBA / BBM / BISM / BA(Economics) / MBA/ Commerce or Accountancy as a subject in UG Degree/ any degree with CA(Inter) or ICWA (Inter)/CA/ICWA from a recognized institution with in any of the following stream:10+2+3 or 11+1+3 or 11+2+2
MA - English	60	Any Degree from the UGC Recognised University under 10+2+3 or 11+1+3 or 11+2+2 system of college education.
MA - Sociology	61	
MA - Hindi	62	

MBA Courses (2 years - Semester)

Name of the Course	Code	Eligibility
MBA-Marketing	36	<u>Eligibility for all MBA except Hospital Management</u>
MBA-Finance	37	Any Degree from the UGC Recognised University under 10+2+3 or 11+1+3 or 11+2+2 system of college education.
MBA-International Business	38	
MBA-Human Resource Management	39	<u>Eligibility for MBA – Hospital Management:</u>
MBA-General	43	Any Graduate with MBBS degree, Pharmacy, Dental, Nursing, Physiotherapy, Bio-Engineering, Bio-Sciences and a Graduate from any of the Indian Systems of Medicine like Homeopathy, Siddha, Ayurvedha and Unani. [or] Any other graduate with 2 years of Work Experience in any hospital and the degree should be from a UGC recognized University with pass in the stream of 10 + 2 + 3 or 11 + 1 + 3 or 11 + 2 + 2 system.
MBA-Tourism	46	
MBA-Operations and Supply Chain Management	47	
MBA-Hospital Management	49	

ADMISSION PROCEDURE

Students can apply **ONLINE** through DDE portal on Pondicherry University website or can approach any of the DDE Spot Admission Centres (list given below) with the necessary documents.

CERTIFICATE VERIFICATION

Certificate verification can be done through online at the scheduled time for each student **or** can be verified at Spot Admission Centres. In case if the student is not able to do so, then they can send the Original Certificates through Registered Post to “The Director, Directorate of Distance Education, Pondicherry University, RV Nagar, Kalapet, Pondicherry - 605 014” for verification. The certificates will be returned to the students after verification through Registered/Speed post within a month.

FEES STRUCTURE

Sl. No.	Fee Particulars	UG	PG	All MBAs (Except Hospital Mgt.) (Rs.)	MBA (Hospital Mgt.) (Rs.)
1.	Registration & Processing Fee	200	200	200	200
2.	Matriculation Fee	25	25	25	50
3.	University Development Fund	1,000	1,000	1,000	1,000
4.	Recognition Fee*	----	200	200	200
5.	Study Material & Handling Charges	1,250	2,000	3,500	4,050
6.	Tuition Fee	7,500	8,000	20,000	50,000
Total		9,975	11,425	24,925	55,500

*(For Foreign University Degree – Rs.450)

Sl. No.	Fee Particulars	UG	PG	All MBAs (Except Hospital Mgt.) (Rs.)	MBA (Hospital Mgt.) (Rs.)
1.	Admission Fee	4,975	7,425	9,925	18,000
2.	Second Semester/Year	2,500	4,000	5,000	12,500
3.	Third Semester/Year	2,500		5,000	12,500
4.	Fourth Semester			5,000	12,500
TOTAL		9,975	11,425	24,925	55,500

FEE CONCESSION:

100% Tuition fee Concession is extended to Differently abled persons.

50% Tuition fee concession is extended to:

- Non- teaching employees of Pondicherry University and their wards (Group B, C & D only)
- Defence Personnel in Indian Armed and Para-military Forces
- Widows • Deserted Women • Prisoners • Transgender

Person could avail the benefit under any one of the aforesaid categories only. Such candidates should submit the certificate of proof from competent authority at the time of admission.

ENROLLMENT NUMBER: Enrollment Number assigned to each student at the time of admission is unique. All the subsequent communication with the admitted student shall bear the reference to the Enrollment Number. Letters received without the Enrollment Number will not be entertained.

IDENTITY CARD: On admission, students will be issued an Identity Card by the Directorate. The Identity Card should be kept by the students safely till the completion of the programme.

CHANGE OF COURSE: Change of course will not be entertained in any case. Candidates seeking admission to the various courses are requested to choose the programme of study with *utmost care*.

SCHOLARSHIP FOR SC/ST STUDENTS: The SC/ST students admitted into the DDE programmes can avail various scholarships of the respective State/UT Governments.

STUDY MATERIALS: Study material will be sent to students by Registered Post or Courier Services. Students should make their own arrangements for collecting the study material in case they are not available at the address given.

PERSONAL CONTACT PROGRAM (PCP) CLASSES: For all UG, PG & MBA programmes, PCP Classes Attendance is optional.

However,

- 30 hours for Non-semester PG and 25 hours for UG are organized per year by the DDE at various centres across the country on four weekends in September/April.
- A total of 40 hours of PCP classes for all MBA courses, except Hospital Management is organized per semester by the DDE at various centres across the country on four weekends in September/April.
- PCP for MBA (Hospital Management): PCP for I & II Semester will be conducted with other MBA programmes. A total of 30 days PCP for III & IV semester will be conducted. 75% attendance is mandatory for each III and IV semester PCP classes.
- Please refer to the DISTANCE EDUCATION link of the Pondicherry University Website for updates on PCPs.

It may be noted that usually PCP classes are organized at the selected centres depending on the enrolment of the students.

PCP classes will be conducted in September/April.

PCP CENTRES

Code	Centre	Code	Centre	Code	Centre	Code	Centre
01	Puducherry	08	Bhubaneswar	19	Vishakhapatnam	31	Karaikal
02	Chennai	12	Lucknow	21	Mumbai	39	Tirupathi
03	New Delhi	14	Guwahati	23	Vadodara	44	Yanam
04	Madurai	15	Jammu	24	Indore	46	Kolkatta
05	Bangalore	16	Port Blair	25	Chandigarh	45	Jaipur
06	Kochi	17	Trivandrum	27	Guntur	47	Sikkim
07	Hyderabad	18	Coimbatore	30	Mahe	48	Vijayawada

SPOT ADMISSION CENTRES:

1.	BANGALORE St. Joseph's Evening College (Autonomous), Bangalore Mobile: 8970755757, Email: sjec.pondi@gmail.com	2.	BANGALORE New Age Educational Trust, Ginserv CA Site No.1, Hal 3rd Stage, Kodihalli, Bangalore-560 008. Mobile:63649 00161, Email:support@naet.org.in
3.	CUDDALORE The Director Selwyn Academy, St.Joseph ITI Campus, Silver Beach Road, Manjakuppam, Cuddalore, Phone: 04142 - 294238	4.	KARAIKAL Pondicherry University Karaikal Campus Arignar Anna Government College Campus UT of Puducherry Phone: 04368-2570450 Email:amilan.kcm@pondiuni.edu.in
5.	LAKSHADWEEP The Principal, Govt. ITI, Kavaratti, ITI Campus, Lakshadweep - 682 555	6.	MAHE The Principal, Sreenarayana College of Education Sreenarayana Educational Guidance Society Mahe – 673 310. Phone:0490-2333334 Email:sncemahe@gmail.com
7.	MAHE Community College, Pondicherry University Phone: 0490- 2332622 Email: cmsrikala@yahoo.com	8.	NEW DELHI Shikshapeeth College of Management & Technology Phone: 011-4939 3939, Mobile:9654400104 Email: anuj@semt.co.in
9.	PORT BLAIR The Principal, Andaman College (ANCOL), A & N Administration, Chakkargoan, South Andaman,	10.	PORT BLAIR Jawaharlal Nehru Rajkiya Mahavidyalaya Phone: 03192-238414, Email: rajkumar.mother@gmail.com

	Port Blair – 744 112. Mobile:9474218694 Email:andamancollege@gmail.com		
11.	PUDUCHERRY The Director, Directorate of Distance Education, Pondicherry University Phone:04132654439/441/717 Email:director.dde@pondiuni.edu.in	12.	PUDUCHERRY Community College, Pondicherry University, Lawspet Phone: 0413-2255806 Email: principal.ucc@pondiuni.edu.in
13.	PUDUCHERRY The Chiarmen , Indian Inst of Public Adm. (IIPA), No 3, 4th Floor, PWD Building, Le Eveche Street, Near by SBI Main Branch, Pondicherry Mobile: 9345009639 Email:puddesac.iipa@gmail.com	14.	PUDUCHERRY The Principal Sooriya Institute of Management Studies, Main Road, Mahaveer Nagar, Karuvadikuppam, Puducherry – 605 008. Mobile: 9894343488 Email:victorvijayraj@gmail.com
15.	PUDUCHERRY SelWin Academy, Sufferen street, Near SBI Main Branch, Puducherry – 605 001. Phone:0413-2222636, Email:ligorywin@yahoo.com	16.	PUDUCHERRY The Principal, Saradha Gangadharan College, Lake Road, Velrampet, Puducherry, Phone:0413-2280156, Email:info@sgc.edu.in
17.	THANJAVUR (Tamil Nadu) BON Secours College for Women Vilar Bypass, Thanjavur – 631 006. Phone:04362257447, Email:bonsecourscollege02@gmail.com	18.	TIRUR (KERALA) KKM College of Arts & Science Central Junction, Tirur, Malappuram Dist, Kerala-676 101 Mobile:9497400500, Email:kkmcollegetir@gmail.com
19.	VILLUPURAM Indian Institute of Public Administration No.18, Karpaga Vinayagar Nagar, Vikravandi, Toll plaza, Villupuram – 605652, Mobile: 7305836693, Email: puddesac.iipa@gmail.com	20.	YANAM Dr. S. R. K. Govt Arts College Phone:08842324123 Email: srkartcollege@gmail.com

CAUTION

The Directorate of Distance Education, Pondicherry University does not have any tie-up arrangements with any Tutorial, Private Agency/ Establishment to conduct coaching classes for its programmes. DDE is not authorizing any centres to collect additional fees of any sort other than those mentioned in the brochure – be very cautious.

Address for Communication

The Director, Directorate of Distance Education, Pondicherry University, Puducherry-605 014.

For any other admission related queries contact:

Phone: 0413 –2654441/717/446/445/440/439/444/438/443/578/448 Fax: 0413-2655258

Email: director.dde@pondiuni.edu.in; Website: www.pondiuni.edu.in