

**Application for Change of Address / Duplicate ID card**

(Students are advised to apply for change of address / duplicate ID by filling up the form given below. The form can be downloaded and photocopy used.)

Sir,

1. I hereby request you to kindly.  
(Please put a  tick mark in the relevant box or boxes below.)


<input type="checkbox"/>	Change my address
<input type="checkbox"/>	Issue me Duplicate ID card (Affix One Stamp size photograph is enclosed).

1. Change address (Fees payable Rs.100)	
Old Address	New Address
Pin code:	Pin code:
e-mail ID:	e-mail ID:

Reason for Change: \_\_\_\_\_

2. Payment Details for getting Duplicate Identity Card (Rs.100/-)

DD. No./ Challan No	Date	Bank Name	Amount (Rs.)

 <p><b>PONDICHERRY UNIVERSITY</b> (A Central University) DIRECTORATE OF DISTANCE EDUCATION</p>
<p><b>IDENTITY CARD-(Duplicate)</b></p>
<p>Affix stamp size Photo</p>
<p>Signature of the Candidate</p>

Name :	_____
Address:	_____
	_____
Programme :	_____
Enrol. No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<b>DIRECTOR</b>

Necessary fees are sent herewith by DD drawn in favour of The Finance Officer, Pondicherry University, Pondicherry", payable at Pondicherry.

I shall take all necessary steps to receive communications sent to me or being sent to my old address and visit [www.pondiuni.org](http://www.pondiuni.org) for PCP dates/address change acknowledgement.

**Enrolment number:**..... **Name:**.....

**Date:** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Encl: As above + self addressed post card for acknowledgement. (To be mailed to the Director, DDE, Pondicherry University, Puducherry-605 014).**